## D&S DIVERSIFIED TECHNOLOGIES (D&SDT), LLP - HEADMASTER, LLP

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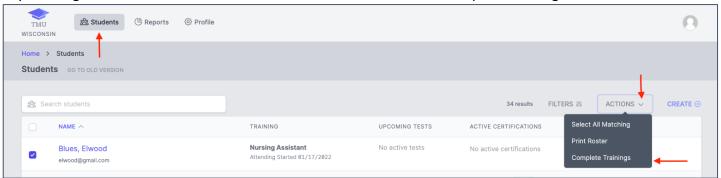
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**UPDATED:** January 26, 2022

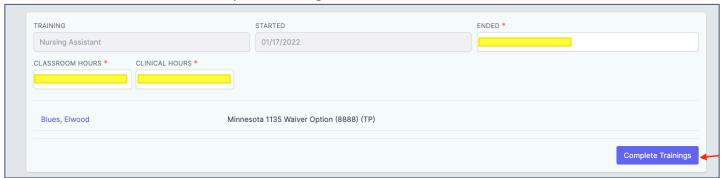
## TMU© INSTRUCTIONS COMPLETING A STUDENT'S TRAINING IN TMU©

Completing a student's training will allow the student to take the Minnesota NA state test in the TMU© testing software platform.

Click on "Students" and search for the student either by a group of students that started the training on the same day or using the name of a student. Select that student and choose complete training and click "Go":



Enter the date that the training was completed in the "Ended" date field. Enter the number of "Classroom" and "Clinical" hours and then click "Complete Trainings":



The students are now eligible to be scheduled by a test site to complete their state nurse aide competency knowledge and skill tests.

If you have any questions, please don't hesitate to call D&SDT-Headmaster (888)401-0462.