



ARIZONA NURSING ASSISTANT

TESTING SITE EQUIPMENT LIST AND AFFIDAVIT FORM 1503AZ

TEST SITES: this form MUST be accompanied by form 1502AZ, with pictures of the test site layout, equipment and supplies.

A virtual test site visit will be arranged with D&SDT-HEADMASTER.

FOR TEST SITES: To be approved, a testing site must have all of the materials listed for Testing Sites. Please refer to the following list for equipment and supplies needed by the test site or brought to the test site with the RN Test Observer.

FOR RN TEST OBSERVERS: To be certified and remain active, RN Test Observers are required to check test sites before starting each test event to ensure that the test site equipment listed herein is available and in good working order. If not, the RN Test Observer will report missing or inoperable test site equipment by listing it under the test irregularities in the test event before submitting their test event observations for scoring. RN Test Observers will carry at least the minimum equipment/supplies listed on the Additional Equipment Normally Provided by RN Observer to each test event they choose to oversee.

EQUIPMENT/SUPPLIES PROVIDED BY TEST SITE

- At least three reliable Internet-connected computers, laptops, or tablets in the Knowledge Test room and/or provide reliable Internet access (WiFi) for RN Test Observer-provided tablets or laptops.
Reliable Internet-connected computer, laptop, or tablet in the Skill Test room and/or reliable Internet access (WiFi) access for RN Test Observer provided laptop or tablet.
Hand washing sink with running water, soap, and paper towels (paper towel dispenser should be automatic advancing or pull-out type, not one that a bar or lever has to be touched to advance paper towels) Sink must be no further than a 30 second walk from skills demonstration area.
Long-term care bed(s), without side rails, with working bed brakes and bed controls (Beds that brakes are locked when the bed is raised (legs stay down) and beds that alarm sounds when brakes are on are not acceptable. Brakes have to be able to be manually engaged. All moveable portions must raise and lower.)
Manikin - (FULL BODY anatomically correct - with peri area for female and male)
Working privacy curtain(s) (Folding/portable curtains are not allowed.)
Bedside stand
Overbed table
Wastebasket(s)
Laundry receptacle(s) (hamper)
Hand sanitizer(s)
Disposable gloves in assorted sizes
Wall clocks - in knowledge test room and skills lab (skills lab clock must have second hand)
Call light or signaling device (doesn't have to be a working signaling device)
Wheelchair with working brakes and removable footrests (footrests removed for testing)
Walker
Chair(s)
Bedpan - 1 standard and 1 fracture pan

- Catheter with tubing
Urinary drainage bag with tubing
Washbasins
Emesis basins
Output measurement container/graduate
Linens including clean washcloths, towels, bath blankets, waterproof pads, resident gowns (tie type, no snaps), pillows, pillowcases, flat and fitted sheets, blanket or bedspread
Isolation gowns (can be reusable cloth or disposable gowns; tie closure, Velcro closure, or slip-over-the-head gowns are allowed)
Gait belts/transfer belts
Teaching (binaural) stethoscope with BP cuffs
Food tray and disposable spoons
Dentures (one plate, upper or lower only for testing), denture container, denture brush and cleanser
Disposable adult briefs and plastic bags (to dispose of briefs)

ROOM REQUIREMENTS

Distraction and Interruption Free Skills Lab - with all equipment and supplies listed available and in good working order

- Any signage (posters) or displays that may cue candidates must be covered or removed for test days.
If the skills lab and/or knowledge test room have any interior windows (i.e. - on the door), they would need to be covered (blinds/etc.) during testing.

Distraction and Interruption Free Knowledge Test Room Holding or Waiting Area - where candidates may wait to take the exam

- If testing rooms are in different buildings (i.e.: a campus), the testing rooms must be within a reasonable, short walking distance of each other

Due to test security, active cameras or video devices in the skills lab or knowledge test room are prohibited!



ADDITIONAL EQUIPMENT NORMALLY PROVIDED BY

RN TEST OBSERVER

(OR MAY BE PROVIDED BY THE TEST SITE)

- Pens/pencils for recordings
- Scratch paper
- Basic calculators – at least one for the knowledge test area and one for the skills test area *(cell phone calculators are not allowed)*
- Official data recording forms *(available on D&SDT-Headmaster’s Arizona webpage)*
- Small clipboard to place the recording form on
- Knee-high elastic stocking that will fit your actor along with the stocking reference sheet *(available on D&SDT-Headmaster’s Arizona webpage)*
- Non-skid shoes or slippers for actor that are easy to put on *(slipper socks are not allowed)*
- Over-sized button-up shirt, sweat pants/shorts, socks that will easily fit over the actor’s clothing
- Sample food items *(single-serve size containers of applesauce, pudding, etc.)*
- Diet card *(available on D&SDT-Headmaster’s Arizona webpage)*, disposable spoons, napkins, and bendable straws
- 1 clear 240ml glass and 1 clear 120ml glass for the Feeding Task *(provided in testing kit from D&SDT-Headmaster)*
- Actor’s toothbrush, toothpaste, and disposable cups
- Toothettes or swabs
- Soap (liquid, foam, or bar) **-NO RINSE SOAPS ARE NOT ALLOWED**

- Hand sanitizer(s)
- Basic watch or small travel clock with a secondhand
- Tissue or toilet paper
- Alcohol wipes/pads or antiseptic wipes
- Marker to date and initial disposable briefs
- **AUDIO KNOWLEDGE TEST ADMINISTRATION:** Wired disposable headphones/earbuds that can plug into the computer speaker jack *(Blue-tooth connected devices are not allowed)*
- Pre-measured “urine” fluid amounts in unmarked containers (hint: use yellow food coloring in water for the Bedpan and Output and Emptying Urinary Drainage Bag Tasks)
- Two audible count-down timers or a multiple timer *(one for 15 minutes left warning and 1 for 35 minutes time up)* or use the countdown timer on the TMU© Observer screen

RECOMMENDED ADDITIONAL ITEMS TO CARRY IN TESTING KIT

- Washcloths and towels that you know are clean to be used during the Bed Bath task on your actor
- Gait belt that you know will fit your actor
- A syringe to easily fill the drainage bag with pre-measured fake ‘urine’
- Extra audible count-down timers in case a set doesn’t work or batteries are dead
- Other small items you can use as backups to salvage a test event when something breaks or is missing etc.

Test sites and RN Test Observers may mutually agree to a different mix of equipment distribution, depending on mutual agreement with the test site. Please call D&SDT-HEADMASTER at (800)393-8664 if we can be of assistance regarding any of these issues.

TEST SITE AFFIDAVIT: *(To be filled out by the Test Site contact person.)*

We hereby certify that-

Facility Name: _____

Test Site Physical

Address: _____ City: _____ State: _____ Zip: _____

Contact Person’s Name: _____

Phone #: _____ Email: _____

has the equipment listed herein and will make the equipment available to certified RN Test Observers for the purpose of administering nurse aide knowledge and skill tests to nurse aide candidates at our test site for days we have scheduled test events in TMU©.

Site Administrator Signature: _____ Date: _____